

DIRECTOR OF YOUTH AND CHILDREN'S MINISTRY **(Full-Time)**

Church Overview:

St. James is a vibrant, rapidly growing community of faith in Fairhope, AL. We are a program sized Episcopal Church of connected and dedicated members, with a great interest in the spiritual lives and well-being of our children and teens, within our parish and our larger community. Our recovery process from Covid closures is ongoing as we seek to draw our families back into the life of our parish, therefore we are seeking someone to join our staff team who is an energetic and relational leader, with the ability to equip other leaders in working with children and youth as well as organizing systems for ministries. Committed to the beauty and richness of our liturgy, we are also a theologically diverse and welcoming congregation.

Position Summary:

The Director of Youth and Children's Ministry works to combine discipleship, program, and fellowship while building a lasting connection with our children, youth, and their families. The Director will use strategic leadership experience and vision to formulate sustainable ministries to raise up our young people in their life with Christ. The primary goal is to guide youth and children spiritually as they grow in their faith at St. James and helping them to connect to the wider church experience. Creating and cultivating a safe, fun, engaging space for relationships and formation is critical. St. James is committed to finding the right person for this role whether lay, ordained, or on the path to ordination.

Responsibilities:

Administration:

- Collaborate with staff to create a year-long calendar for youth and children's ministry.
- Establish and implement a consistent, clear, and regular communications plan with children, youth, and families.
- Maintain database records with accurate information for children, youth, and families.
- Partner with church staff to include children and youth ministry updates in parish-wide communications.
- Manage compliance with "Safe Church, Safe Communities" as required by the Diocese

Leadership and Relationship:

- Craft compelling and relevant programming for youth and children's ministry, in conjunction with the leadership of St. James.
- Work alongside the clergy, staff, and lay leadership to implement the vision and mission of the parish.
- Collaborate with current volunteers in serving our youth and children.
- Incorporate new volunteers into youth and children's ministries.
- Provide pastoral care to children, youth, and families in connection with clergy.
- Establish opportunities for youth and children to be better incorporated into the life of the parish and to engage their faith in meaningful ways.

Program Management:

- Coordinate a volunteer schedule for youth and children's programming.
- Coordinate volunteers and nursery staffing for Sundays and parish events.
- Plan curriculum studies, church events, and fellowship activities in collaboration with the church staff
- Manage the delivery of all weekly programs and activities.
- Lead any annual mission trips and retreats for youth.

- Assist clergy with youth confirmation programming.
- Coordinate and lead seasonal worship and formation programs for children and youth

Reporting Relationships:

The Director of Youth and Children's Ministry reports to the Rector.

Qualifications:

- A Bachelor's degree is preferred
- Minimum three years of youth and/or children's related experience
- A deep personal faith supported by intentional spiritual practices
- Background and/or familiarity of serving in the Episcopal Church
- Strong communication skills across a variety of platforms

Compensation:

The position is considered full time, open to lay or ordained candidates. We offer a competitive salary and benefits package based on experience, education and possible ordination status.

Next Steps:

If you are interested in the position, please submit your resume to parishadmin@stjamesfairhope.org or mail to St. James Episcopal Church 860 N. Section Street, Fairhope, AL 36532. If you have questions about the position please email parishadmin@stjamesfairhope.org or call 251-928-2912.